

**RESEARCH GRANT FOR ENROLLED IN A NON-DEGREE COURSE (BICNCG) (1 vacancy) THE ENVIRONMENTAL AND SOCIAL SUSTAINABILITY OFFICE**

**Reference:** 2024\_084\_BI\_Sustentabilidade

A competition is open for the attribution of 1 Research Grant for master's degree holder enrolled in a non-degree course in the framework of the Environmental and Social Sustainability Office, within the R&D Institution CIIMAR (Interdisciplinary Centre of Marine and Environmental Research), according to the following conditions:

1. **Scientific Area:** Biological and Communication Sciences

2. **Admission requirements:**

The candidate must be enrolled in a non-degree course integrated in the educational project of a higher education institution, developed in association or cooperation with one or several R&D units\*. If the applicant is not yet enrolled, they must meet the requirements to register; enrolment will be mandatory and proof necessary at the moment of scholarship contracting.

- Master's degree in Biology, Biological, Environmental or Communication Sciences or similar
- Experience in the production of promotional materials in graphic and / or video format
- Experience in social media management (namely Instagram, Facebook, Youtube, Wordpress and Mailchimp platforms)
- Experience in editorial work and organization of online webinars/events
- Experience in scientific dissemination to various audiences
- Solid knowledge about pond biodiversity and ecology
- Solid oral and written skills in Portuguese and English
- Driver's license
- Immediate availability

Preference will be given to candidates with proven professional experience and/or master's degree in the thematic area of the position, in particular on development of communication materials and environmental sustainability actions, as well as high motivation, autonomy, team spirit and solid communication skills.

\*Fellowships awarded to graduates or masters who are enrolled in courses that do not lead to an academic degree can only be attributed to those who do not exceed, with the signing of the scholarship

contract in question, including possible renewals, an accumulated period of two years in this type of scholarship, consecutive or interpolated.

### **3. Functions:**

Development of different activities for Environmental and Social Sustainability Office, namely the development and implementation of the CIIMAR's 2025 Social and Environmental Sustainability Plan, production of CIIMAR's 2024 Social and Environmental Sustainability Report, management of the Charcos com Vida website and social networks, and further dissemination and communication activities developed in other projects from the office.

### **4. Applicable legislation and regulations:**

Law nº. 40/2004, 18th August (Research Fellowship and Studentship Regulation) in its current version; Regulations for Studentships and Fellowships of the Fundação para a Ciência e a Tecnologia, I.P. and CIIMAR Grants Regulation approved by FCT.

5. **Workplace:** The work will be developed at CIIMAR, located at the Cruise Terminal of the Port of Leixões, Av. General Norton de Matos, s / n, 4450-208 Matosinhos;

6. **Duration of the grant:** Duration of 5 months, starting January 1<sup>st</sup>, eventually renewable according to legal terms, up to the end of the project.

### **7. Monthly salary**

The monthly maintenance allowance is 1.259,64€ in agreement with the monthly maintenance stipend table of the grants directly attributed by FCT, I.P. within the country [https://www.fct.pt/wpcontent/uploads/2024/02/Tabela-de-Valores-SMM\\_atualizacao-2024.pdf](https://www.fct.pt/wpcontent/uploads/2024/02/Tabela-de-Valores-SMM_atualizacao-2024.pdf).

Payment will be made by bank transfer. In addition to this allowance, the grantee will be covered by a personal accident insurance.

### **8. Selection methods:**

The selection will be made according to:

- Curriculum assessment - 40%
- Experience in the area - 50%
- Other relevant elements - 10%

The evaluation process includes the possibility of a professional selection interview for candidates with an assessment higher than 80% in the first phase. The interview will have a weight of 50% of the total of the final evaluation. The interview is optional if there is only one candidate in the previous conditions.

**9. Composition of the Selection Jury:**

President of the Jury - Doctor José Teixeira

1<sup>st</sup> member – Doctor Cristina Calheiros

2<sup>nd</sup> member - Doctor Maria Paola Tomasino

**10. Form of advertising / notification of results:** the final results of the evaluation will be published, through an ordered list, the final score obtained, on the CIIMAR website and simultaneously by e-mail; if the decision is unfavourable, the candidates have 10 working days to comment, in the context of a prior hearing, under the terms of the Administrative Procedure;

**11. Application deadline and form of submission of applications:**

The competition is open from 6/12/2024 until 19/12/2024.

Applications cannot exceed 20 MB and must be formalized by sending an email addressed to the President of the Jury, identifying the reference, to [rh@ciimar.up.pt](mailto:rh@ciimar.up.pt) and [jose.teixeira@ciimar.up.pt](mailto:jose.teixeira@ciimar.up.pt), accompanied by the following documents: Curriculum Vitae, letter of motivation, qualification certificate and other supporting documents considered relevant.

Non-discrimination and equal access policy: CIIMAR actively promotes a non-discrimination and equal access policy, wherefore no candidate can be privileged, benefited, impaired or deprived of any rights whatsoever, or be exempt of any duties based on their ancestry, age, sex, sexual preference, marital status, family and economic conditions, instruction, origin or social conditions, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, origin territory, language, religion, political or ideological convictions and union membership.